

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Special Board Meeting Minutes

Friday, June 24, 2022

**** Began Recording****

Karla Schreiber, Chairperson, called the special meeting to order at 2:06 p.m, and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Tad Huskey- Present via phone in office in Springfield
Pam Blackorby – Absent
Lisa Kaigh – Absent

Board Members Chicago:

Karla Schreiber – Present via telephone
Jessica O’Leary – Present via telephone

Non-Board Members Chicago:

Kathy Tedesco- Present via phone
Eileen Baumstark-Pratt- Absent
Kim Brauer- Present via phone in Springfield Office
Shyla Dishon-present via phone in Springfield Office

A quorum of the PPCMB was in attendance.

Review of meeting minutes from June 8, 2022.

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Board's regular meeting, held on June 8, 2022. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Tad Huskey so moved and Jessica O’Leary seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Jessica O’Leary and Tad Huskey. The motion to approve the minutes passed unanimously.

Old Business

There was no Old Business to come before the Board.

New Business

Agenda item 1: FY2023 General Office Supplies

Kim Brauer stated that a request had been made to purchase general office supplies. Three (3) responses were received on our IFB posting on BidBuy.

We will be securing two contracts, one with Logsdon in the amount of \$489,976.33 and the other with Dutch Hollow for the amount of \$111,370.43.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 2: FY2023 Printer Toner Cartridges

Kim Brauer stated that a request had been made to secure a contract to provide toner cartridges for all our network printers Statewide. Office Services posted an IFB for FY23 and FY24 and one response was received.

We will be securing a contract with Coast to Coast in the amount of \$340,575.93.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Tad Huskey so moved and Jessica O'Leary seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and "yes" votes were received from Karla Schreiber, Jessica O'Leary and Tad Huskey. The motion to adjourn passed unanimously.

The meeting adjourned at 2:12 p.m.

*Recording ended**